

It is vital that our members are kept safe at all times, and therefore requires Lead Volunteers to manage the risk for volunteers who are either overdue or have expired safety & safeguarding learning, or an overdue or expired criminal record check. Where a volunteer is suspended for non-compliance of either safety, safeguarding or criminal records check, this is automatically lifted when the learning is completed or the clear disclosure issued.

## New Members

Subject	Action	Suspension After
Criminal Record Checks	Requested with ID checks complete.	30+ days
Safety & Safeguarding	Completed	30+ days
Welcome Conversations	Taken place and recorded	180+ days
References	Submitted and received	180+ days
Growing Roots	Completed	180+ days
First Response	Booked on an upcoming course	365+ days

## Existing Members

Subject	Action	Suspension After
Criminal Record Checks	Requested with ID checks complete.	30+ days of expiry
Safety & Safeguarding	Completed	0 days of expiry
First Response	Renewed every 3 years. Need to be booked on to an upcoming course.	0 days of expiry